



<b>Administrative Policy:</b>		Prohibited Use of Tobacco		<b>Policy Number:</b>	AP 3570
<b>Applicable regulations - Federal/State/Board/College</b>		ORS 433.835 – 433.875 Oregon Indoor Clean Air Act; ORS 431A.175; ORS 339.883 (Tobacco 21)			
<b>Accountable Administrator:</b>		Chief of Finance and Operations	<b>Position responsible for updates:</b>		Facilities and Public Safety Manager
<b>Original Date:</b>	10/17/19	<b>Executive Team approval date:</b>			
<b>Date Posted on Web:</b>		<b>Revised:</b>		<b>Reviewed:</b>	

**Purpose/Principle:**

Oregon Coast Community College Board of Education is committed to providing a safe and healthy environment for its employees, students and visitors by designating and maintaining each OCCC facility as tobacco-free environment. In light of U.S. Surgeon General findings, OCCC will communicate to its employees and students that exposure to secondhand tobacco smoke and use of tobacco products are significant health hazards.

Consequently, use, distribution, or sale of all tobacco and nicotine products except those approved by the FDA for smoking cessation, in College buildings or on College premises, including in parking lots or outdoor spaces, without exception, or in College-rented or leased vehicles, is prohibited. .

In accordance with ORS 167.400, as of January 1, 2018, possession of tobacco products and inhalant delivery systems by persons under the age of 21 is prohibited on all OCCC grounds and property. This includes, but is not limited to in facility buildings, at College-sponsored activities, in vehicles on facility grounds on the main campus and at all centers, including satellite properties.

This policy applies to all OCCC employees, volunteers, clients, students, visitors, vendors and contractors.

Exceptions to this policy are made for a person for whom a tobacco or nicotine product or a substance to be used with an inhalant delivery system has been lawfully prescribed.

Employees are expected to adhere to this administrative policy as a condition of employment. Disciplinary protocols and/or sanctions are in accordance with established bargaining unit contracts or employment handbook under the purview of the President or their designee.

Students are expected to adhere to this administrative policy as a condition of enrollment. Students who violate the terms of this policy shall be subject to disciplinary protocols and/or sanctions are in accordance with student code of conduct as published in the Student Handbook under the purview of the Dean of Students or their designee.

## **Guidelines**

This policy relies on the consideration and cooperation of smokers and nonsmokers. It is the responsibility of all College employees to observe and follow the guidelines.

The College recognizes that the use of tobacco products or inhalant delivery systems may create a health hazard for non-users as well as users. In order to protect the health of students, staff and the general public, provide a healthy working environment and promote good health for staff and students, the use of tobacco products or inhalant delivery systems shall be prohibited in all enclosed facilities owned by, leased by, and/or under the control of the Oregon Coast Community College District and in College-owned vehicles.

Oregon Coast Community College, as a recipient of federal funds, prohibits the possession or use of a controlled substance.

Signage stating “No Smoking on Campus grounds” will be posted in prominent areas in the parking lot and on walkway. There will also be posted “Smoke Free Campus” signs on entry ways.

Electronic communication of the policy will be sent to all employees and students each term.

## **Definitions**

A “tobacco product” is defined to include, but not limited to, any lighted or unlit Cigarette, cigar, pipe, bidi, clove cigarette, and any other smoking tobacco, and smokeless or spit tobacco, also known as dip, chew, snuff or snus, or any other forms of tobacco products. This does not include products that are USFDA approved for sale as a tobacco cessation product or for any other therapeutic purpose, if marketed and sold solely for the approved purpose.

An “inhalant delivery system” means a device that can be used to deliver nicotine or cannabinoids in the form of a vapor or aerosol to a person inhaling from a device; or a component of a device or a substance in any form sold for the purpose of being vaporized or aerosolized by a device, whether the component or substance is sold or not sold separately. This does not include products USFDA-approved for sale as a tobacco cessation product or for any other therapeutic purpose, if marketed and sold solely for the approved purpose.

A “facility” includes a public or private school, college, community college, university, career school, technical education school, correction facility or juvenile detention facility.