



Oregon Coast Community College Instructor Evaluation Report

Instructor						Date					
Course Number		Course Title									
Term	Summer	Fall	Winter	Spring	Evaluator						
					Self-Assessment	<input type="checkbox"/> Check here					

The Instructor as a Director/Facilitator of Learning										
Communication of Expectations	Communicates course goals and expectations clearly.									
Student Academic Achievement	Give students opportunities for academic growth, critical thinking, and initiative.									
Motivation of Students	Motivates best effort from students; relates students= learning to their previous knowledge and experience.									
Subject Knowledge	Has a thorough current knowledge of subject matter and course of study.									
Planning and Preparation	Is well prepared for classes through daily and long-term planning.									
Teaching Techniques	Uses appropriate college teaching techniques; presents subject matter in a variety of ways; makes relevant and appropriate assignments.									
Assessment of Learning	Assesses student progress in by multiple means at various times.									
Attitude toward Students	Demonstrates interest in students, attempts to understand them, exhibits tolerance and fairness.									
Attitude toward teaching	Is enthusiastic in teaching; demonstrates self-improvement.									
The Instructor as Member of the College Community										
Attitude toward fellow Faculty and Staff	Works as a team player; responds to requests for input or information; supports the work of others.									
Attitude toward College	Follows college policies and procedures; supports the college mission.									
Attitude toward Community	Helps the college maintain good public relations.									
Documentation										
Syllabi	Prepares and maintains accurate syllabi.									
Record keeping	Keeps accurate class records, submits grades and reports punctually.									
Attendance and Punctuality	Absent only when necessary. Reports absences according to policy.									

Excellent
 Good
 Satisfactory
 Needs improvement
 Does not apply
 No information available

See reverse for written comments.

Instructor Evaluation Report

Written Comments

Qualities or techniques which are commendable:

Comments by evaluator/observer (attach additional sheets if necessary):

Instructor comments (attach additional sheets if necessary):

Please sign and return the evaluation form. Contact the Dean of Instruction if you would like to discuss any part of this evaluation. You also may submit a written response to all or any portion of this evaluation. Your signature does not indicate agreement with the content of the evaluation, but only that you have received it.

Instructor Signature:

Date:

Director Signature:

Date: